



## LRIW BOARD OF DIRECTORS JOB DESCRIPTION

**Overview:** The League of Railway Industry Women's Board of Directors is made up of approximately 20 railway industry professionals including eight officers. Those eight officers comprise the LRIW Executive Committee.

The typical term for officers is two years while the term for directors and committee chairs is three years. The LRIW board represents a cross-section of companies involved in all aspects of railroading: freight railroad or transit authority, supplier, contractor, consultant, trade association and trade press.

The LRIW Board of Directors is responsible for ensuring the organization's long-term financial stability and integrity. Officers and directors ensure that the organization fulfills its mission by doing quality work. Officers and directors recognize that in order to foster the organization's continued viability and growth, their participation in all aspects of LRIW activities is necessary. LRIW Board members pledge to personally contribute their time and talents toward this end.

### Requirements

- Nominee must be an LRIW member in good standing.
- Nominee must be a woman active in the railroad industry or retired from the industry.

### Responsibilities

- Attend in-person Board meetings and participate in monthly conference calls
- Actively participate in decision-making.
- Maintain your membership and promote membership to others.
- Share your area of expertise with the Board and other members.
- Serve on special committees as assigned.
- Participate in the organization's conferences and meetings

### Board Member Qualities

- **Commitment:** Serving as an LRIW Board Member is both an honor and a reward, but it requires a demonstrated commitment to the organization and its mission and goals. Board members are required to attend each board meeting, serve or assist on committees, and be available to members.
- **Time to Serve:** Participating fully in association activities requires extra time to prepare for travel and attend meetings. LRIW Board Members usually commit to 2 hours per month to prepare for and participate in conference calls/board meetings.
- **Sound Judgment and Integrity:** Being an LRIW Board Member means that decisions you make must be tempered with good judgment and integrity, you must also consider what is in the best interest of the LRIW as whole. Discussions held at board meetings are strictly confidential.
- **Strategic Thinkers:** LRIW is looking for candidates who are strategic thinkers and visionaries who will help determine LRIW's short- and long-term goals and future direction.
- **Reimbursement:** Board Members are responsible for their own travel to and from meetings of the Board. There is no financial compensation for serving on the Board.

- **Time Commitment:** Attend each board meeting, serve or assist on committees and be available to members, other leaders, estimated to require 2 - 3 hours per month. Board meetings are typically held on a monthly basis via conference call with one or two in-person board meetings during LRIW events.

### **Benefits**

- Board Members have the opportunity to meet and work with other rail industry leaders.
- Board Members have the opportunity to network with colleagues in other segments of the railroad industry.
- Board Members meet with various top industry officials and leaders on the LRIW's behalf.
- Provides an opportunity to identify needs and to support and achieve organization and professional goals.
- LRIW's Board of Directors helps to shape the organization's direction and future.

Learn more about the LRIW board including our board members and positions online here - <http://lriw.org/our-board/>.

**If you are a member of the League of Railway Industry Women and would like to be a candidate or nominate someone for the board, please contact Susan Robertson at [s.c.robertson@cox.net](mailto:s.c.robertson@cox.net).**